

Agreement for the use of devices according to the behaviour policy.

- Europagymnasium Auhof is taking part in the device initiative as part of the eight-point plan for the digitalisation of Austrian schools. The devices we have received as part of this initiative will be used in class and may also be used by pupils at home. To support the **responsible** and **conflict-free** use of these devices, pupils must follow the rules laid out in this contract of use.
- Devices must be used **exclusively for school related activities**. In particular, the use of programs which can disturb lessons will not be tolerated. Examples of this include Playing games; streaming music or videos; or using any other non-related software. (Unless these are being used for class related activities and has been allowed by a teacher)
- Devices must **only be used during lessons**, and only after being instructed to use them by a teacher. At all other times they must be kept securely. For this purpose, there are lockable cupboards in each class.
- You should treat your device and those of others **with care**, you may not use other pupils' devices without consent.
- The device must have enough power to be used throughout the day, therefore it is the pupil's responsibility to ensure that their device is fully charged at the start of the day. In school, devices should only be charged using the charging cupboards.
- Pupils must ensure that there is **enough free storage space** available on their device for school activities. If this is not the case then private apps and data will have to be deleted.
- Photo-, film- or audio recordings on school property are only allowed with the permission of a teacher and for school related purposes.
- Inappropriate content which is pornographic, racist, glorifies violence, is anti-constitutional, defamatory or is not age-appropriate has no place within our school community. In particular, videos, images, music, apps and other media that has such content is strictly prohibited meaning it may not be downloaded, saved, transferred or used in any way on the device. If material such as this is accidentally accessed during school activities, pupils should inform a teacher immediately.
- Access credentials such as Passwords or PINs are **confidential** and may not be passed on to third parties. Pupils are responsible for the security of their account and device.
- The devices are **not insured**. This means an insurance policy against theft and accidental damage must be arranged by a parent or guardian. The school recommends the insurance package offered by the government.
- More information about data protection can be found here (German only): <https://www.bmbwf.gv.at/Themen/schule/schulrecht/ds.html>.
- Information about remote device management and property rights can be found here (German only): <https://www.ris.bka.gv.at/GeltendeFassung.wxe?Abfrage=Bundesnormen&Gesetzesnummer=20011437>.
- The 10 golden rules of digital ethics are discussed in detail with pupils during lessons and are our guide for using devices within the school.