Rules for the Use of AI Chats in Upper Secondary School Classes

AI tools (e.g., chatbots) can help with learning. To ensure that their use remains fair, safe, and meaningful, the following rules apply in class:

1. Data Protection and Security

- Do not enter any personal data (e.g., name, address, telephone number, email address, photos, or voice recordings).
- Do not enter data about other people.
- Do not upload internal school materials (copyright-protected content) or confidential documents.

2. Use in Class

- AI may only be used for educational purposes.
- AI is a learning tool - it does not replace your own thinking.
- You may only use AI when and in the way your teacher permits.

3. Transparency and Independent Work

- The use of AI must be disclosed.
  - ⇨ Examples:

    "I used an AI tool to help generate ideas."

    "This text was created with the assistance of AI and subsequently revised by me."
  - ⇨ Keeping a record of aids/resources used is recommended.

Tool/Resource (if applicable, including URL)	**Area of Use & Purpose** *For which stage of the work or which part of the assignment was the tool/resource used? What purpose did it serve?*	**Relevant Prompt (if applicable)**

- AI-generated responses must be read, understood, and independently revised by you.
- You are responsible for the final result, not the AI.

4. Think Critically

- AI can make mistakes or provide incorrect information.
- Verify important information using reliable sources.
- If you are unsure, ask your teacher.

5. Be Fair

- Different rules apply to tests, written assessments, and examinations.
- If AI is not permitted, it must not be used.
- Unauthorized use of AI constitutes a violation of the rules.

6. Ethics and Responsibility

- AI must not be used to create harmful, violent, false, offensive, discriminatory, manipulative, or otherwise damaging content. This includes, for example, fake news, deepfakes, hate speech, or the glorification of violence.
- Forms of violence and child protection in schools: https://www.schulpsychologie.at/gesundheitsfoerderung/gewaltpraevention-1/kinderschutz-und-schule/2-formen-von-gewalt
- Ten Commandments of Digital Ethics: https://www.klicksafe.de/fileadmin/cms/download/Material/Div._Printmedium/JugendlicheZehnGebote_DigitaleEthik.pdf